

Reservation Form should be filled out and delivered 3 weeks to 2 months in advance. First come, first serve. We will confirm or suggest alternative dates.

RESERVATION FORM (REQUIRED)

Fax 596-2609

or e-mail to

kwilkins@neworleanspubliclibrary.org

Today's Date: _____

Program: _____

Preferred Date: _____

Preferred Time: 10 am 11 am

Library Card Drive yes no

School Name: _____

Grade(s): _____

Number of Students: _____

Lead Teacher: _____

Phone Number: _____

Fax: _____

E-mail: _____

We do not have a lunchroom at the Library. Weather permitting, groups can eat in the Duncan Plaza Park next door.

Library Card applications should be submitted at least 10 working days in advance of the field trips. Applications should be filled out completely, easily read, with current information and parent signatures.

We expect to be notified when a group is late or has to cancel.

If there is a special subject you wish us to discuss or present, please let us know at the time you make the reservation.

All chaperones are expected to model manners for the students by staying with the group, listening to the presentations, and keeping cell phone interruptions to a minimum.

The Main Library is located at 219 Loyola Avenue, where Tulane and Loyola Avenues intersect.

If you have further questions, call 596-2588 or e-mail kwilkins@neworleanspubliclibrary.org.

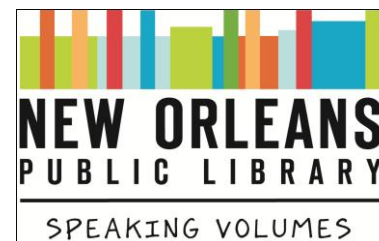
Elementary Grade

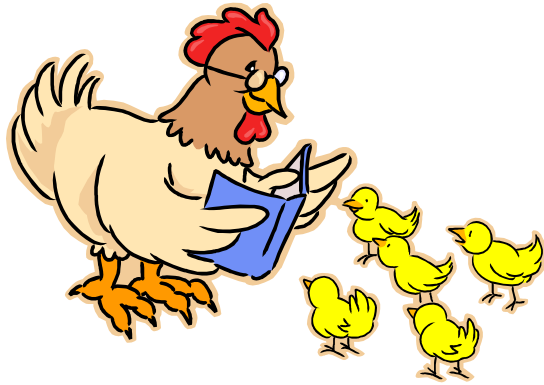
Field Trips to The Main Library



Field trips are designed to serve groups of 15-60 students, plus adult chaperones.

Reservations Required





Pre-K & K

Small Fry on Friday

10 or 11 am
First and Third weeks of the month*
Story Time @ the Library!

Bring your young students on a field trip that includes a fun Story Time and an introduction to the Children's Room. Allow 35 to 40 minutes for the program.

*Some months, the program schedule will vary—call to check dates first.

Grades 1-3

Library Introduction

10 or 11 am
Tuesdays or Thursdays
Children's Room
Second week of the month*

We will present some seasonal books or poems and a mini-tour of the Children's Room collection. The visit will introduce students to some good books and good library habits.

Allow 1 hour for the program.



Grades 4-6

Reference Wednesday

10 or 11 am
Children's Room
First and Third weeks of the month*



Your students will experience hands-on research with geography resources.

Globes, atlases, dictionaries, encyclopedias, and non-fiction titles will help small groups solve a series of questions and share their results.

We will also give a tour of the Main Library that lasts 30 to 40 minutes. Allow 90 minutes for this program.